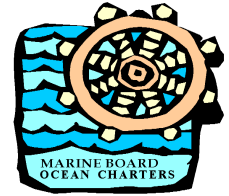


CHARTER VESSEL LICENSE APPLICATION INSTRUCTIONS

Return to: OSMB -CV Desk
PO Box 14145
Salem OR 97309

For questions, call or email:
(503) 378-2519
marine.board@state.or.us



You may not advertise or solicit charter activities until the Charter Vessel License has been issued. Please allow 7 to 10 business days for processing. To expedite processing provide a prepaid mailer at the time of application.

Applicant Requirements:

- ✓ A completed application
- ✓ Certificate of insurance
- ✓ Surety Bond
- ✓ US Coast Guard Certificate of Inspection
- ✓ US Coast Guard Operator License for all operators in navigable waters
- ✓ Annual non-refundable fee (Oregon titled vessel \$50; USCG documented vessel \$100; Washington resident \$820; California resident \$317; Alaska resident \$100; elsewhere \$100)

Requirements are based on Oregon Revised Statutes (ORS) Chapter 830.430 through 830.450 and Oregon Administrative Rules (OAR) Chapter 250, Division 15 (OAR 250-015-0001 through 250-015-0033) listed at www.boatoregon.com.

Liability Insurance

Proof of liability insurance covering occurrences by the charter vessel owner/business and their employees which result in bodily injury or property damage must be current and on file at the Marine Board. The Certificate of Insurance must cover not less than \$300,000 combined single limit per occurrence general liability insurance. The certificate must match the name and/or business name on the application; list the Marine Board as the certificate holder; list the descriptions of operations (activities) covered and the vessel certificate of number or USCG official number. A partial list of possible insurance companies and agents can be found at www.boatoregon.com. The Marine Board does not recommend or endorse any insurance carrier. Information is provided as a courtesy only.

US Coast Guard Certificate of Inspection

A copy of the current annual United States Coast Guard Certificate of Inspection (COI) is required for vessels carrying 7 or more passengers. A current certificate must be on file at our office at all times.

United States Coast Guard (USCG) Operators License

A valid USCG Operators License must be carried by any operator of the vessel, endorsed for the area of operation. The original USCG Operators License should be submitted and will be returned to the applicant. A list of navigable waters is attached and a full list may be found at http://www.uscg.mil/d13/docs/CG_Navigable_Waterways.pdf

Surety Bond

A \$5,000 Surety Bond or Letter of Credit issued by a financial institution in the amount of \$5,000 must be submitted for any charter vessel owner or operator who accepts deposits more than \$100 per person. The Surety Bond form is attached to this application and is available at www.boatoregon.com.

Equipment (detailed listed enclosed)

ALL VESSELS ANY DISTANCE FROM PORT MUST CARRY:

First Aid Kit ; Magnetic Compass; Depth Finder; Power/Hand Operated Bilge Pump / Bailing Bucket; Light / Smoke Flares; Life Jackets / Life Ring; Emergency Position Indicating Radio Beacon (EPIRB); Running Lights; Radar Navigation Equipment; VHF radio; Engine Room Ventilation Blower System, Backfire Flame Arrestor; Fire Extinguisher.

ADDITIONAL EQUIPMENT FOR VESSELS MORE THAN 20 MILES FROM PORT:

Single Sideband Radio; Satellite Telephone; Life Raft or unsinkable shore boat; Water Lights; Anchor and Anchor Chain or Line; Navigational Charts; Bilge High Water Warning System.

Federally Navigable Waters in Oregon:

- Alsea Bay & River up to RM 13
- Bear Creek (Coos County)
- Beaver Slough
- Big Creek (Lane County)
- Big Creek Slough
- Blind Slough (including Gnat Ck)
- Bonneville Channel
- Bradbury Slough
- Burnside Channel
- Calendar Slough
- Canal Creek (mouth to Bridge to RM 0.06)
- Catching Slough (mouth to RM 6.0)
- Cathlamet Bay
- Chetco Cove
- Chetco River
- Clatskanie River
- Clifton Channel
- Coalbank Slough
- Columbia River
- Columbia Slough
- Coos Bay
- Coos River
- Coos River, South Fork
- Cooston Channel
- Coquille River
- Coquille River (North Fork)
- Dean Creek
- Depoe Bay
- Duncan Slough
- Eslick Creek
- Gardiner Channel
- Goble Channel
- Government Island Channel
- Haynes Slough
- Hood River
- Hudson Slough (Farey Creek)
- Isthumus Slough
- Joe Ney Slough
- John Day River (Astoria)
- John Day River (The Dalles)
- Kentucky Slough
- Kilches River
- Knappa Slough
- Larson Slough
- Lewis & Clark River
- McIntosh Slough
- McKenzie River
- Mill Creek (on Umpqua)
- Millicoma River
- Millport Slough
- Molalla River
- Multnomah Channel
- Necanicum River
- Nehalem Bay
- Nehalem River
- Nehalem River (North Fork)
- Nestucca Bay
- Nestucca River (Big, Little)
- Netarts Bay
- Noel Creek
- North Slough (Coos Bay)
- Oregon Slough (N. Portland Harbor)
- Oswego Canal
- Oswego Lake
- Palouse Slough
- Pony Slough
- Port Orford
- Prairie Channel
- Pulaski Creek
- Randolph Slough
- Rogue River
- Sand Lake
- Santiam River
- Siletz Bay
- Siletz River
- Siuslaw River
- Siuslaw River (North Fork)
- Skipanon River
- Smith River
- Snake River
- Sough Slough (Coos Bay)
- Swan Island Lagoon
- Tillamook Bay
- Tillamook River
- Tualatin River
- Umpqua River (including South Fork)
- Walker Island Channel
- Wallace Slough
- Wallooskee River (Walluski)
- Warren Slough
- Westport Slough
- Willamette River
- Willanch Slough
- Winchester Bay
- Yachats River
- Yamhill River
- Yaquina Bay
- Yaquina River
- Youngs Bay
- Youngs River



CHARTER VESSEL LICENSE APPLICATION

Instructions Attached

Applicant Name: (Last, First, Middle Initial)

Mailing address	City	State	ZIP
Physical address	City	State	ZIP
Phone: ()	E-mail:		
DOB:	State Issued & Driver's License #:	Social Security No:	

Business Name If applicable, a business must be actively registered with Oregon Secretary of State Business Registry office.

Assumed Business Name (dba):

Corporation/Partnership/Other Business Name (INC, LLC, LLP, etc):	Oregon Corporation No:
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Operator Information Operator(s) must carry a USCG Operators License valid for the area of operation.

USCG Licensed Operator Name:

Area of Operation

List all navigable waterways and/or ocean operation:

Vessel Information:

Vessel Name:	Vessel Length:	Type of Fuel:	Hull Material:
State Registration No or USCG Official No:	Service(s) Provided: <input type="checkbox"/> Fishing <input type="checkbox"/> Sightseeing <input type="checkbox"/> Other (list)		
Number of Passengers (excluding crew):	Hailing Port:	Distance from Port: (mark one) <input type="checkbox"/> Less than 20 miles from port <input type="checkbox"/> More than 20 miles from port	

Surety Bond A deposit is any advance payment. A blank bond form is attached.

No Yes – you must furnish a \$5,000 Surety Bond or a letter of credit

I, the undersigned, do hereby make application for license to operate a charter vessel in Oregon. I certify that all information provided on this application is true and correct to the best of my knowledge, and further, that I will maintain in full force and effect, the required insurance when engaged in carrying passengers for hire. If I accept deposits in excess of \$100 per person, I will maintain a \$5,000 bond. I certify that the vessel complies with all applicable provisions of Oregon Revised Statutes 830.430 through 930.460 and Oregon Administrative Rules, Division 15 as applicable.

APPLICANT SIGNATURE: _____ DATE: _____

Office use only

Insurance Expires:	Certificate of Inspection Expires:	Fees Received:
USCG License Expires:	Surety Bond: (circle one) Y N	Date Issued/Initials:

SURETY BOND

Licensed Charter Vessel

BOND NO. _____

Know all men by these presents:

THAT _____ whose address is _____, as Principal, and _____ whose address is _____, as Surety, are held and firmly bound unto the STATE OF OREGON in the sum of Five Thousand and no/100 Dollars (\$5,000) for payment of which well and truly to be made, we hereby bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally by these presents.

WHEREAS, the said Principal, herein named and his/her employees shall conduct his/her business operating a licensed charter vessel pursuant to the terms required by Oregon Revised Statutes, Chapter 830, and will faithfully perform his/her contracts with and duties to his/her patrons without fraud or fraudulent representation, then this obligation shall be void and of no effect; otherwise, to be and remain in full force and effect, subject however, to the following conditions:

1. The aggregate liability of the Surety for all and any defaults to the Principal hereunder shall in no event exceed the above set forth penalty of the bond.
2. This bond may be cancelled by the Surety at any time as to the accrual of future liability hereunder by giving thirty (30) days advance written notice to the Obligee such to be forwarded by registered mail to the Obligee. It being understood and agreed, however, that the Surety will be liable for any liability accruing up to the effective date of said cancellation notice, in no event, however, in excess of the penalty of this bond.

SIGNED AND DATED this _____ day of _____, 20____.

Principal

COUNTERSIGNED: By _____
Licensed Oregon Resident Agent - Surety

Address

BY: _____
Attorney-in-fact